

Climate Change Commission Board Meeting Minutes (Meeting 23)
Monday, 24 May 2021

A meeting of the Climate Change Commission Board Members was held via Zoom Teleconference Facility. The meeting started at 10.07am and concluded at 4.17pm.

Climate Change Commission Attendees:

Dr Rod Carr – Chairperson
Lisa Tumahai – Deputy Chair
Dr Harry Clark
Dr Judy Lawrence
Catherine Leining
Professor James Renwick
Professor Nicola Shadbolt

Invited Attendees:

Jo Hendv – Chief Executive
privacy [redacted] – Executive Assistant and Minute Taker
[redacted] – Board Coordinator and Minute Taker

Guests:

privacy [redacted] – Principal Advisor, Strategy and Performance
[redacted] – Principal Analyst
[redacted] – General Manager – Strategy, Planning and Engagement
[redacted] – Principal Analyst
[redacted] – Principal Analyst
[redacted] – Manager, Communications and Engagement
[redacted] – Chief Scientist
[redacted] – Principal Advisor, Engagement and Communications
[redacted] – Principal Analyst
[redacted] – Analyst
[redacted] – Senior HR Advisor
[redacted] – Principal Analyst
[redacted] – Programme Manager
[redacted] – Office Administrator
[redacted] – Senior Analyst
[redacted] – Principal Analyst
[redacted] – General Manager, Governance and Corporate Services
[redacted] – General Manager, Emissions Budgets and Adaptation

The meeting started at 10.07am.

Agenda Item 1: Board only time

Rod Carr, James Renwick, Harry Clark, Judy Lawrence, Catherine Leining, [privacy] [privacy] joined the meeting at 10.07am

Review of Chief Executive role description

1.1 The Board noted and discussed the amended Chief Executive position description.

Catherine Leining left the meeting at 10.12am

1.2 The Board invited Jo Hendy, [privacy] to discuss the Chief Executive position description during Board only time.

Jo Hendy, [privacy] joined the meeting at 10.17am

1.3 The Board noted and discussed Māori capability within Senior Leadership.

Lisa Tumahai joined the meeting at 10.30am

1.4 The Board adopted the Chief Executive position description with the proposed amendments, subject to final review and sign-off by the Chair and Deputy Chair.

Jo Hendy, [privacy] left the meeting 10.41am

Discussion of Skills matrix

1.5 The Board noted and discussed the Skills matrix. Noting that the Climate Change Commission Board members had been asked by the nominating committee to consider the Skills matrix and provide feedback to the nominating committee that these skills are evidenced in the Board.

1.6 The Board noted and discussed the need for establishing standard, generic karakias for the Climate Change Commission to use for public engagements. The Board noted that the Deputy Chair and the Chief Executive would discuss and inform Commission staff what was agreed. (*Refer to Action number 349/2021*)

Agenda Item 2: Welcome and Introductions

[privacy] and joined the meeting at 11.02am

The meeting opened with a karakia led by Lisa Tumahai

- 2.1 The Chair welcomed the Commissioners and Commission staff to the Climate Change Commission Board meeting.

Additional Items

- 2.2 The Board noted that there were no additional agenda items.

Conflicts of Interest

- 2.3 The Deputy Chair declared an interest where Ngāi Tahu holds a strategic relationship with Meridian Energy New Zealand. The Chair noted the interest and agreed that the Deputy Chair would not be present during Board discussions on the recommendation and progress indicator relating to power generation from the Manapouri hydro station.

Review of Minutes from 29 April 2021 Board Meeting

- 2.4 The minutes from the 29 April 2021 Board meeting were reviewed by the Board.

Agreed

- 2.5 The Board agreed that the minutes from the 29 April 2021 Climate Change Commission Board meeting would be confirmed as a true and accurate record of the meeting.

Review of Minutes from 11 – 12 May 2021 Board Meeting

- 2.6 The minutes from the 11 – 12 May 2021 Board meeting were reviewed by the Board.
- 2.7 The Board agreed that the minutes were to be amended and reviewed by the Board at the 9 June 2021 Board meeting.

Review of Minutes from 18 – 19 May 2021 Board Meeting

- 2.8 The minutes from the 18 – 19 May 2021 Board meeting were reviewed by the Board.
- 2.9 Paragraph 4.3 ENZ presentation – the text was agreed upon by the Board and updated with the following:
- The Board noted the proposed emissions budgets for 2025, 2030 and 2035.
- 2.10 Paragraph 6.1 Progress Indicators (deferred from previous meeting) – the text was agreed upon by the Board and updated with the following:
- [redacted] provided an update to the Board on Progress Indicators for the on plan.

- 2.11 Paragraph 6.3 Progress Indicators (deferred from previous meeting) – the text was agreed upon by the Board and updated with the following:
- The Board noted and endorsed the proposed new approach to progress indicators for the emissions reduction plan and agreed to delegate to the Chief Executive the authority to give effect to final changes.
- 2.12 Paragraph 8.3 Part 1 of the Advice Report – Chapter 3: Our recommended emissions budgets – the text was agreed upon by the Board and updated with the following:
- The Board adopted Chapter 3: Our recommended emissions budgets of the final Advice Report (Part 1), including the proposed emissions budgets for 2025, 2030 and 2035, as amended in the meeting, and delegated to the Chief Executive the authority to give effect to those changes.
- 2.13 It was noted that Judy Lawrence joined the meeting on the 19 May 2021 at 9.03am and that the minutes would be updated to include this.

Agreed

- 2.9 The Board agreed that the minutes from the 18 – 19 May 2021 Climate Change Commission Board meeting would be confirmed as a true and accurate record of the meeting with the addition of Judy Lawrence’s arrival time on 19 May 2021 and once the amendments to paragraphs 4.3, 6.1, 6.3 and 8.3 have been made. (*Refer to Action number 350/2021*)

Jo Hendy, privacy joined the meeting at 11.34am

Agenda Item 3: Advice report wrap up – concern final actions advice report: Request to add text to Advice Report outlining how potential errors will be addressed

- 3.1 The Board noted and discussed the paper *Request to add text to Advice Report outlining how potential errors will be addressed*.

privacy joined the meeting at 11.35am

- 3.2 The Board noted the need to add text to the Advice Report that outlines how any errors will be corrected and communicated.

- 3.3 The Board noted and endorsed the approach for dealing with errata in the final advice and evidence reports.

privacy joined the meeting at 11.48am privacy left the meeting at 11.48am.

Agriculture Recommendation

- 3.4 The Chair requested the Board be mindful of any ETS conflicts of interest when providing feedback on elements of the updated Agriculture text.

3.5 [privacy] provided an update to the Board on the revised agriculture recommendation.

3.6 The Board noted and discussed the revised agriculture recommendation.

3.7 The Board adopted the revised agriculture text as amended in the meeting and delegated to the Chief Executive the authority to give effect to those changes.

3.8 The Board noted that the discussion would continue later in the afternoon.

[privacy] joined the room at 11.51am

Forestry

3.9 The Board noted and discussed the chapter and recommendations relating to policy directions for forests and other carbon stocks.

[privacy] left the meeting at 12.17pm

Due to the Deputy Chair's declared interest regarding the Manapouri recommendation and progress indicator, Lisa Tumahai left the meeting at 12.17pm

Manapouri

3.10 The Board noted and discussed the revised recommendation and progress indicator regarding significant changes in electricity supply and demand.

[privacy] joined the meeting at 12.22pm

[privacy] left the meeting at 12.30pm

[privacy] rejoined at 12.32pm

[privacy] rejoined the meeting 12.38pm

[privacy] rejoined the meeting at 12.47pm

3.11 The Board adopted the proposed recommendation and progress indicator regarding significant changes in electricity supply and demand as amended in the meeting and delegated to the Chief Executive the authority to give effect to those changes.

The meeting adjourned at 12.58pm. The meeting reconvened at 1.24pm.

Rod Carr, Catherine Leining, Lisa Tumahai, Judy Lawrence, Harry Clark, Nicola Shadbolt, James Renwick, Jo Hendy, [privacy]

[privacy] rejoined the meeting at 1.24pm

Agenda Item 4: Modelling update and closing the loop

privacy [redacted] *rejoined the meeting at 1.26pm*

- 4.1 privacy [redacted] provided an update to Board on modelling, including updated graphs on compatibility with 1.5C.

privacy [redacted] *left the meeting at 1.40pm*

- 4.2 privacy [redacted] provided an update to the Board on reductions in agricultural methane to meet the 2030 target.

- 4.3 The Board noted the updated explanation of C-PLAN GDP results and agreed to approve the final text via email to the Board for sign-off by close of business Tuesday 25 May 2021.

privacy [redacted] *left the meeting at 1.50pm*

privacy [redacted] *joined the meeting at 1.50pm*

Agenda Item 5: Advice Report Chapter 2: Consultation and submissions: what we heard about our draft advice

- 5.1 privacy [redacted] provided an update to the Board on the revised Chapter 2: Consultation and submissions: what we heard about our draft advice.

privacy [redacted] *joined at 1.54pm*

privacy [redacted] *rejoined the meeting at 1.55pm*

privacy [redacted] *joined the meeting at 1.56pm*

- 5.2 The Board noted and discussed Chapter 2: Consultation and submissions: what we heard about our draft advice.

Jo Hendy left the meeting at 2.16pm

privacy [redacted] *rejoined the room at 2.24pm*

- 5.3 The Board noted and discussed the release of supporting evidence, submissions and the final advice report.

privacy [redacted] *left the meeting at 2.53pm*

privacy [redacted] *left the meeting at 3.00pm*

privacy [redacted] *rejoined the meeting at 3.07pm*

- 5.4 The Board adopted Chapter 2 of the Advice Report: Consultation and submissions: what we heard about our draft advice, as amended in the meeting and delegated to the Chief Executive the authority to give effect to those changes.
- 5.5 The Board resolved that the Climate Change Commission will release additional supporting material concurrently with the final Advice Report, including a summary of the responses to the six “big decisions” questions from the online consultation portal.

The meeting adjourned at 3.31pm. The meeting reconvened at 3.35pm.

Rod Carr, Lisa Tumahai, Judy Lawrence, Nicola Shadbolt, Harry Clark, James Renwick, [privacy] [privacy] rejoined the meeting.

Agenda Item 6: Advice 21: Release of final advice and supporting information

- 6.1 [privacy] provided an update to the Board on the Advice 21: Release of final advice and formation.

[privacy] *rejoined the meeting at 3.47pm*

[privacy] *rejoined the meeting at 3.48pm*

- 6.2 The Board noted and discussed the Advice 21: Release of final advice and supporting information.
- 6.3 The Board noted the approach to the media and communications after the final advice is provided to the Minister for Climate Change on 31 May 2021.
- 6.4 The Board agreed to release submissions progressively.
- 6.5 The Board noted that all chapters of the final Advice report had been approved by the Board and that the Chief Executive had been delegated the authority to give effect to final changes, including those arising from the final QA/QC process. It was noted to escalate any items as needed go to the Chair.

[privacy] *rejoined the meeting at 3.56pm*

- 6.6 [privacy] thanked the Board for their support and guidance.
- 6.7 The Chair informed the Board that he will be appearing on TV1 Q and A with Jack Tame. The focus of the interview is on the draft advice and consultation process and not on the final advice.
- 6.8 The Chair thanked his colleagues for their cooperative engagement and noted that the Board had landed the draft and final advice without objection. The Chair appreciated his colleagues’ spirit of cooperation.

6.9 The Chair thanked and congratulated Commission staff for facilitating the work and meeting.

privacy left the meeting at 4.14pm

6.10 The Board members thanked the Chair and Deputy Chair for their leadership during the Board meeting.

The meeting closed with a karakia led by Lisa Tumahai

The meeting finished at 4.17pm

These minutes have been accepted as a true and accurate record by the Board of the Climate Change Commission.

Signed:



Date: 9/6/2021